



Applicant: _____ Date: _____

Location: _____ Contact Number/s: _____

Application: **SIGN PERMIT**

- **1 Set Duly Accomplished Application Forms (Completely and properly filled-out)**

Building Permit Box 1, Box 3A, Box 6, Box 7 & Box 9

Sanitary/Plumbing Permit Box 1, Box 6, Box 7 & Box 8

Remarks: _____

- **1 CEDULA (Residence Certificate)**

- **2 Barangay Clearance**

Remarks: _____

- **6 Sets Plans with Key Plan, Location Map & Vicinity Map (Signed by the Owner/Applicant & Signed and sealed by Engineer/Architect) *3-Storey Up must be signed and sealed by an Architect.**

Remarks: _____

- **2 copies of Bill of Materials (Signed & Sealed by Architect/Engineer)**

- **2 sets Specification (Signed & sealed by Architect/Engineer)**

Remarks: _____

- **1 copy of PRC ID, PTR & UAP-IAPOA (for Architects) of Licensed Engineer/ Architect**

Remarks: _____
